

**MINUTES OF A REGULAR MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF MOUNT VERNON, MISSOURI, HELD ON TUESDAY, JANUARY 22, 2013.**

The Board of Aldermen of the City of Mount Vernon, Missouri met in the regular place of meeting, City Hall, on Tuesday, January 22, 2013 at 7:00 p.m. The meeting was called to order by Mayor David W. Eden, with the following roll call reported: J.N. Greene, Craig Nelson, John Hull, Lowell Phillips, Edward Kimbler, Gary Albers, Barbara Rubison and Carol Millsap. The following city personnel were also in attendance: City Administrator Max Springer, Attorney William Petrus, Jr., Director of Public Works Gene Stanton, Treasurer Shari Weldy, Code Enforcement Officer Bruce Conway, Chief of Police Garry Earnest, Planning & Zoning Chairman Louis Woody, Fireman Rick Richardson and City Clerk Shannon Neely.

Guests registering their attendance are listed on the sign-in sheet attached to and made a part of the minutes.

Agenda.

Mayor Eden presented the agenda to the Board for approval. Alderwoman Millsap made a motion, seconded by Alderman Kimbler to approve the agenda with the following amendment:

- Remove Item VI. Bill NO. 2013-003 regarding temporary signs.

With all present members voting in favor, Mayor Eden declared the motion approved.

Minutes.

Minutes of the last regular meeting, held on January 8, 2013 and minutes from a special called meeting, held on Tuesday, January 15, 2013, were presented to the Board for approval. Alderman Kimbler made a motion, seconded by Alderman Phillips to approve both sets of minutes as presented. With all present members voting in favor, Mayor Eden declared the motion approved.

Citizen Participation.

Mayor Eden reported this portion of the meeting is set aside for participation from the public and requested any discussion. None brought forth.

Golf Course Cash Register Policy.

Springer presented the policy to the Board for approval. Discussion was held. Alderman Kimbler made a motion, seconded by Alderman Greene to accept policy with the addition of the following wording: "Deposit of monies should be made within 24 hours of receipt, or the following business day. Clubhouse employees are required to place monies in a bank bag and deliver to the night depository box at designated bank to be picked up the next business day by the Treasurer, or if during business hours, monies may be delivered directly to the Treasurer for processing." With all present members voting in favor, Mayor Eden declared the motion approved.

Ordinances.

Bill No. 2013-003 was presented. Discussion was held. Due to all proposed language not included on the ordinance, consensus of the Board to delay first reading until next meeting.

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**Bill No. 2013-004 re:** An ordinance vacating alley between Lots 1 and 11, Block 7, original survey to the City of Mount Vernon, Missouri, was read once, by title only, with the following roll call vote recorded:

First Reading:

AYES: Greene, Nelson, Hull, Phillips, Kimbler, Albers, Rubison, Millsap

NOES: None

ABSTAIN: None

ABSENT: None

Bill No. 2013-004 was declared passed on the first reading and ready for the second reading, which will be presented at the February 12, 2013 meeting.

#### Resolution.

**Bill No. (R)2013-003 re:** A resolution of the Board of Aldermen of the City of Mount Vernon, Missouri authorizing the Mayor to enter an agreement with the Mount Vernon R-5 School District regarding installation of roadside flashing lights on Highway 174 in front of school entrance, was read once, by title only, with the following roll call vote recorded:

AYES: Greene, Nelson, Hull, Phillips, Kimbler, Albers, Rubison, Millsap

NOES: None

ABSTAIN: None

ABSENT: None

Bill No. (R)2013-003 was declared passed and sent to the Mayor for signature. Bill No. (R)2013-003 thus became Resolution No. (R)2013-003.

#### Department Reports.

##### City Administrator.

Springer held discussion on the following items:

- Sales Tax. Reported the sales tax revenue continues to drop. Springer noted the closing of Pamida and Alps a large percentage of the reason for decrease, along with other businesses closing.
- Transportation Enhancement Grant. Reported the city has been selected by MoDot for funds thru this grant. The awarded amount is \$209,441.00, city share to be approximately \$54,788.00, with the total cost of phase 1 at \$264,229.00. Phase 1 will be from the Veteran's Home to the Business Loop. Springer noted a representative of MoDot is assisting with the RFQ for a consultant to the project, with the RFQ to be posted on the MoDot web-site. RFQ's are due on February 22, 2013, by 11:00 a.m.
- Ladder truck. Reported the City Council of Liberty, Missouri has accepted our offer of \$50,000.00 for the purchase of the ladder truck, which Brad DeLay and Rick Richardson will travel to pick up on Friday, January 25, 2013.
- Land Swap Offer. Received an offer to trade the North Industrial Park property, which is approximately 117 acres, for 14 acres, more or less, located on Hayward Drive, belonging to Curtis Sveum and Linda Woolery. Springer noted should the city agree to the trade, Ms. Woolery and Mr. Sveum would want the property de-annexed from city limits. Discussion was held with consensus of the Board to not take any action.

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- North Industrial Park. Requested permission to begin a program to re-establish grass by liming and fertilizing on the North Industrial Park, which has been neglected and over-grazed. Springer noted sludge from the Wastewater Treatment Facility could be used, along with the liming program, with treatment staggered between the two properties. Discussion was held with a consensus of the Board to proceed with the program.
- School Zone Flashers. Equipment has been ordered but waiting on contract from the state for the specs and marking of the placement of signs.
- MML Conference. Mayor and Springer will be attending on February 12<sup>th</sup> and 13<sup>th</sup> in Jefferson City. Also, they will attend a Use Tax Campaign seminar on the 13<sup>th</sup>.
- EDC Annual Meeting. Meeting is scheduled for Tuesday, February 16, 2013 at 6:00 p.m. at City Hall.
- Business Expo. Event is scheduled for Saturday, January 26, 2013 at The MARC, beginning at 9:00 a.m. Springer invited the Board to assist with the city's booth.
- Chamber Banquet. Event is scheduled for Saturday, February 16, 2013 at Kingsway Christian Church. City Police Officer Jason Lacey will be the entertainment for the evening.
- Department of Economic Development. The city will be working with the Chamber of Commerce on workforce development. Springer noted the Chamber will take the lead in getting all employers in the city involved in the Work Ready Community Program.
- Golf Course Cash Register Policy. Springer requested any other discussion on the policy which was approved earlier in the meeting. None brought forth.

### Treasurer Report.

Weldy held discussion on the following items:

- Bills. Presented the Bills Paid report and requested any questions. None brought forth.
- End of Year Budge Amendments. Requested approval for end of year budget amendments, for the following amounts:
  - Total all revenue amendments: \$126,009.36 increase to revenue
  - Total all expenditure amendments: \$320,277.05 decrease to expenditures
- Alderman Greene made a motion, seconded by Alderman Kimbler to accept end of year budget amendments, with complete amendment report to be included and made a part of the minutes. With all present members voting in favor, Mayor Eden declared the motion approved.
- Investments. Reported a CDARS account would mature on January 31, 2013 and presented a breakdown of bids received to re-invest. Discussion was held. Alderwoman Millsap made a motion, seconded by Alderman Greene to invest \$127,356.64, which is balance after CDARS account is closed and to invest at Mid-Missouri Bank for one year at 0.25% interest. With all present members voting in favor, Mayor Eden declared the motion approved.
- Damaged House Account. Reported a savings account has been opened at Liberty Bank, interest rate of .25% and Liberty Bank has agreed to waive all fees associated with a minimum account balance. Discussion was held.

Public Works.

Stanton held discussion on the following item:

- Employee Six Month Probation. Reported Travis White has successfully reached his six-month probation and recommended the Board put him at full-time status, which will include a \$0.50 pay increase. Alderman Kimbler made a motion, seconded by Alderman Phillips to accept recommendation. With all present members voting in favor, Mayor Eden declared the motion approved.

Planning & Zoning.

Woody held discussion on the following items:

- Temporary Signs and Duplex Text Changes. Commission has finalized text changes for temporary signs and duplexes.
- Mixed Use District. Committee will have another meeting to discuss use of this district.
- Comprehensive Plan. Review of the Comprehensive Plan is slightly delayed while waiting for information from an outside source.
- Chickens. Due to numerous inquiries, the keeping of chickens issue will again be reviewed by the Commission. Woody noted Commission members will be discussing this issue and how it has affected surrounding cities at the next meeting.

Code Enforcement.

Conway noted he had nothing to report, but would welcome any questions from the Board. Discussion was held regarding construction status of Lifebridge Church.

Police.

Earnest held discussion on the following items:

- Training. Reported review of SOP's were being conducted by Officer Shawn Cobb for in-house training for the department.
- Investigation. Reported the department participated in an investigation on a possible threat of violence at the High School, in conjunction with the Lawrence County Sheriff Department, Missouri Highway Patrol and the FBI, which began on Wednesday, January 16, 2013. Earnest noted the threat was unsubstantiated, but all pre-cautions were taken by the department.

Fire.

Richardson held discussion on the following items:

- Calls. Reported the department had received three calls since last report.
- Equipment/Vehicle Maintenance. Maintenance performed on all vehicles and equipment.
- Training. Training was held on January 17, 2013.
- Community Activities. The Department held a Fire Safety class on January 15, 2013 for parents of students at the Mount Vernon Head Start. Fire Safety was also held for the children at the Head Start on January 16, 2013.

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Committee Reports.

*Airport.* Alderman Greene reported the committee has not met.

*Finance.* Alderwoman Millsap reported the committee met on Wednesday, January 16, 2013 to discuss and make recommendations to the Board for end of year budget amendments.

*Parks.* Alderman Hull reported the committee has not met.

*Personnel.* Alderman Albers reported the committee has not met. Springer requested a meeting for Wednesday, January 30, 2013 at 12:00 p.m., noon.

*Public Works/Streets.* Alderman Phillips reported the committee has not met.

*The MARC/Community Center.* Alderwoman Millsap reported the committee is scheduled to meet on Friday, January 25, 2013 at 2:00 p.m., at City Hall.

New Business.

Mayor Eden reported The Mount Vernon Regional Arts Council will be honored by Governor Jeremiah W. (Jay) Nixon on February 6, 2013 at 2 p.m. in the Rotunda of the State Capital Building. Mayor Eden invited the public to attend the ceremony and congratulated the Arts Council for their hard work to earn the award.

Old Business.

Mayor Eden requested any old business be brought to the floor for discussion. None brought forth.

Adjournment.

Alderman Hull made a motion, seconded by Alderman Phillips to adjourn meeting. With all present members voting in favor, Mayor Eden declared the motion approved.

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David W. Eden, Mayor

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Date

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Shannon Neely, City Clerk

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Date