

MINUTES OF A REGULAR MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF MOUNT VERNON, MISSOURI ON TUESDAY, MARCH 13, 2018.

The Board of Aldermen of the City of Mount Vernon, Missouri met in a regularly scheduled meeting, at the regular place of meeting place, City Hall, on Tuesday, March 13, 2018 at 7:00 p.m. The meeting was called to order by Mayor David W. Eden with the following roll call recorded: J.N. Greene, Craig Nelson, Jason Haymes, Lowell Phillips, Sherie Thrasher, Kathy Fairchild, Sandy Martin and Sue Lee. The following city personnel were also in attendance: City Administrator Max Springer, Attorney William Petrus, Jr., Treasurer Shari Weldy, Director of Public Works Gene Stanton, Director of Public Works in-training Joe Kelley, Code Enforcement Officer Bruce Conway, Chief of Police David Hubert, Fire Chief Brad DeLay and City Clerk Shannon Neely.

Guests registering their attendance are listed on the sign-in sheet attached to and made a part of the minutes.

Approval of the Agenda.

Mayor Eden presented the agenda to the Board for approval. Alderman Phillips made a motion, seconded by Alderwoman Martin to approve the agenda as presented. With all present members voting in favor, Mayor Eden declared the motion approved.

Minutes.

Mayor Eden presented the minutes from the Tuesday, February 27, 2018 meeting to the Board for approval. Alderman Phillips made a motion, seconded by Alderman Haymes to approve the minutes as presented. With all present members voting in favor, Mayor Eden declared the motion approved.

Safety Concerns/Depressed Properties/Apple Butter Making Days

Lisa Steffke discussed the following issues she felt the Board should address:

- Safety concerns for sidewalks
- Depressed properties
- Apple Butter Making Days

Citizen Participation.

Mayor Eden announced this portion of the meeting is set aside to receive input from those in attendance and requested if anyone wished to address the Board. None brought forth.

Resolution.

Bill No. (R)2018-01 re: A resolution of the Board of Aldermen of the City of Mount Vernon, Missouri amending the Personnel Manual for the City of Mount Vernon at Policy 117.340.1 regarding distracted driving was read once, by title only, with the following roll call recorded:

Minutes Approved with changes March 27, 2018

First Reading:

AYES: Greene, Nelson, Haymes, Phillips, Thrasher, Fairchild, Martin, Lee

NOES: None

ABSTAIN: None

ABSENT: None

Bill No. (R)2018-01 was declared passed and sent to the Mayor for signature. Bill No. (R)2018-01 thus became Resolution Number (R)2018-01.

Ordinance.

Bill No. 2018-04 re: An ordinance authorizing execution of a contract by and between the City of Mount Vernon, Missouri and A-Y-1, LLC for culvert improvements was read twice, by title only, with the following roll call vote recorded:

First Reading:

AYES: Greene, Nelson, Haymes, Phillips, Thrasher, Fairchild, Martin, Lee

NOES: None

ABSTAIN: None

ABSENT: None

Second Reading:

AYES: Greene, Nelson, Haymes, Phillips, Thrasher, Fairchild, Martin, Lee

NOES: None

ABSTAIN: None

ABSENT: None

Bill No. 2018-04 was declared passed and sent to the Mayor for signature. Bill No. 2018-04 thus became Ordinance Number 14.284.

Department Reports.

Administration.

Springer held discussion on the following items:

- Sales Tax. Springer held discussion on sales tax revenues.
- Request for payment #1. Springer presented a request for payment #1 from G & G Construction Company, Inc. for \$41,215.65. Discussion was held. Alderwoman Fairchild made a motion, seconded by Alderman Phillips to approve request for payment #1 from G & G Construction Company, Inc. With all present members voting in favor, Mayor Eden declared the motion approved.
- Electric Rates. Springer requested the Board consider electrical rates proposed by Toth Engineering in the electrical rate study which was submitted at the last Board meeting. Discussion was held. Alderwoman Fairchild made a motion, seconded by Alderman Phillips approving proposed rates as submitted. With all present members voting in favor, Mayor Eden declared the motion approved.
- Final Closing Date. Springer requested the Board determine a date of closing for the building located at 109 N. Hickory Street. Discussion was held. Alderwoman Fairchild made a motion, seconded by Alderwoman Martin to set closing date for 109 North Hickory Street for Tuesday, April 10, 2018. With all present members voting in favor, Mayor Eden declared the motion approved.

Minutes Approved with changes March 27, 2018

- Airport. Springer requested the Board reconsider hangar rent increases which were previously passed. Springer noted rent should be based on services offered at a facility and the only service the city is offering is for storage. Discussion was held.

Treasurer.

Weldy held discussion on the following items:

- Bills. Weldy presented the Bills Paid report and requested any discussion. None brought forth.
- Request to destroy records. Weldy presented a list of voided checks dating from 2005 thru 2015 and requested the Board approve for destruction as they meet the criteria set by Missouri Secretary of State's retentions schedule. Discussion was held. Alderwoman Lee made a motion, seconded by Alderman Greene to approve destroying voided checks from the year 2005 thru 2015, per RSMo 109.260, Secretary of State Retention Schedule General Schedule 10. With all present members voting in favor, Mayor Eden declared the motion approved.

Public Works.

Kelley held discussion on the following items:

- Seasonal Employee. Kelley reported advertisement for vacancies in seasonal employment for Parks has been posted in the Lawrence County Record for two weeks and have received three (3) applications for the vacancy. Kelley recommended the Board re-hire Larry Boxx to the position. Discussion was held. Alderwoman Fairchild made a motion, seconded by Alderman Phillips to accept recommendation for vacancy. With all present members voting in favor, Mayor Eden declared the motion approved.
- Vehicle Oil/Lubrication Program. Kelley reported bid packets for vehicle oil change/lubrication program were hand delivered to eight (8) local businesses and an advertisement was ran in the Lawrence County Record for two weeks. Kelley presented the following bid results:

Super Lube	\$36.00 per vehicle
L & M	\$36.61 per vehicle
Chuck's/Dions	\$42.00 per vehicle

Discussion was held. Alderman Greene made a motion, seconded by Alderwoman Lee to award vehicle oil change/lubrication program to Super Lube. With all present members voting in favor, Mayor Eden declared the motion approved.

Code Enforcement.

Conway held discussion on the following items:

- February Statistic Report. Conway presented the statistical report and requested any discussion. None brought forth.
- Planning and Zoning Commission Report. Conway reported the commission did not hold a meeting on Tuesday, March 6, 2018 due to lack of agenda.

Minutes Approved with changes March 27, 2018

Police.

Hubert held discussion on the following items:

- February Statistical Report. Hubert presented the February statistic report and requested any discussion. None brought forth.
- DWI Enforcement Grant. Hubert reported the department would participate in DWI enforcement during the St. Patrick's Day weekend thru a grant program from the Missouri Department of Transportation. Hubert noted total grant amount is \$700.00. Discussion was held.

Fire.

DeLay held discussion on the following items:

- Calls. DeLay reported the department has received five (5) calls since last report.
- Equipment/Vehicle Maintenance. DeLay reported maintenance has been performed on vehicles and equipment. DeLay held discussion on repairs to Engine #2.
- Training. DeLay reported regular training is scheduled for Thursday, March 15, 2018.
- Community Events. DeLay reported the department will hold an open house/town hall meeting at the Fire Station on March 29, 2018, beginning at 7:00 p.m.
- Miscellaneous. DeLay reported the department has installed eighty-three (83) smoke detectors in forty-one (41) homes.

Old Business.

Mayor Eden requested discussion be held on 109 North Hickory Street. Mayor Eden reported to the audience that the Board toured the facility during the Study Session. The following topics were discussed:

- Location of Council Chambers on second floor
- Closing off un-used offices
- Proceed with move into building and receive input from staff at later date for improvements.
- Security Issues and costs
- Sign change and costs
- Status of roof
- Age and status of boiler

Mayor Eden noted discussions will continue at future meetings.

New Business.

Mayor Eden requested any new business to be brought to the floor for discussion.

Alderman Nelson requested discussion on the status of the 911 dispatch. Discussion was held.

Minutes Approved with changes March 27, 2018

Adjournment.

Mayor Eden announced there being no further business listed on the agenda to come before the Board, the meeting is adjourned. Meeting adjourned at 7:58 p.m.

Lowell Phillips, Acting President of the Board

Date

Shannon K. Neely, City Clerk

Date