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MINUTES OF A REGULAR MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF MOUNT VERNON, MISSOURI ON TUESDAY, SEPTEMBER 28, 2021.

The Board of Aldermen of the City of Mount Vernon, Missouri met in a regularly scheduled meeting, at the regular place of meeting, 319 E Dallas Street, on Tuesday, September 28, 2021, at 7:00 p.m. The meeting was called to order by Acting President of the Board Lowell Phillips with the following roll call recorded: Scott Beckley, Deanna McElveen, Craig Nelson, Sherie Thrasher, Steve Fairchild, Marda Gramm, and Sue Lee. Absent: Jason Haymes. The following city personnel were also in attendance: City Administrator Max Springer, Counselor Darlene Parrigon, Treasurer Shari Weldy, Public Works Director Joe Kelley, Code Enforcement Officer Terry Moore, Police Chief David Hubert, and City Clerk Melissa Aduddle.

Guests registering their attendance are listed on the sign in sheet attached to and made a part of the minutes.

Approval of the Agenda

Acting President Phillips presented the agenda to the Board for approval. The following changes were requested:

- New Business – Add: Personnel Committee Report

Alderman Fairchild moved to approve the agenda with the aforementioned change, seconded by Alderwoman Gramm.

Motion passed.

Presentation of Minutes

Acting President Phillips presented the minutes from the Board of Aldermen meeting held on Tuesday, September 14, 2021, to the Board for approval. Alderwoman McElveen moved to approve the minutes as presented, seconded by Alderwoman Thrasher.

Motion passed.

Citizen Participation

Acting President Phillips announced this portion of the meeting was set aside to receive input from those in attendance and requested any discussion.

- Linda Moran – Police Department Issues

Ms. Moran submitted a request to be on the agenda to address the Board, however, she was not present at the meeting.

Resolution

Minutes Approved October 12, 2021

Bill No. (R)2021-03 re: A resolution appointing Director and Alternate Director to the Missouri Joint Municipal Electric Utility Commission, was read once, by title only, with the following roll call vote recorded:

AYES: Beckley, McElveen, Nelson, Thrasher, Fairchild, Gramm, Lee

NOES: None

ABSTAIN: None

ABSENT: None

Bill No. (R)2021-03 was passed by unanimous roll call vote and sent to the Acting Board President for signature, thus becoming Resolution (R)2021-03.

Ordinance

Bill No. 2021-27 re: First and second reading of an ordinance approving and accepting dedication of the Final Plat of the Mt Vernon Commercial Park South, 1st Subdivision, being part of the Southeast Quarter of the Southeast Quarter of Section 31 and the Southwest Corner of Section 32, Township 28 North, Range 26 West, Lawrence County, Missouri, was read twice, by title only, with the following roll call vote recorded:

First Reading:

AYES: Beckley, McElveen, Nelson, Thrasher, Fairchild, Gramm, Lee

NOES: None

ABSTAIN: None

ABSENT: None

Second Reading:

AYES: Beckley, McElveen, Nelson, Thrasher, Fairchild, Gramm, Lee

NOES: None

ABSTAIN: None

ABSENT: None

Bill No. 2021-27 was passed by unanimous roll call vote and sent to the Acting Board President for signature, thus becoming Ordinance Number 1.290.

Bill No. 2021-28 re: First and second reading of an authorizing execution of a real estate agreement, by and between the City of Mount Vernon, Missouri and Lawrence County, Missouri, regarding three acres of real property known as Lot 2 of the Mount Vernon Commercial Park South, First Subdivision, was read twice, by title only, with the following roll call vote recorded:

First Reading:

AYES: Beckley, McElveen, Nelson, Thrasher, Fairchild, Gramm, Lee

NOES: None

ABSTAIN: None

ABSENT: None

Second Reading:

AYES: Beckley, McElveen, Nelson, Thrasher, Fairchild, Gramm, Lee

NOES: None

ABSTAIN: None

ABSENT: None

Bill No. 2021-28 was passed by unanimous roll call vote and sent to the Acting Board President for signature, thus becoming Ordinance Number 14.340.

Department Reports

City Administrator

Mr. Springer held discussion on the following items:

- **Penmac.** Springer updated the Board that Penmac Employment Services informed us that they can no longer supply us with part-time transportation drivers due to a change in their insurance. Due to last minute notification of these changes, the City immediately took measures with the Personnel Committee and taxi service to citizens was not interrupted. Discussion was held.
- **Well #6 Pump.** Springer informed the Board the pump in Well #6, the well at the golf course that was hit by lightning last year, is going to have to be replaced it is pumping less than 50% of its capacity. Flynn Well Drilling has given the City a verbal quote of \$27,000.00 to pull the pump and replace it. Discussion was held. Alderman Fairchild moved to hire Flynn Well Drilling to pull the pump at Well #6 to be repaired for a maximum of \$27,000.00 of City funds, seconded by Alderman Beckley.

Motion passed.

- **Update from DNR on Memorial Day flooding.** Springer reported that he spoke with Steven McLane of DNR about what they had determined regarding the flooding, and diesel fuel in ditches around Patten and Shafer Streets in the Sunset Heights Subdivision. He stated that their investigation and remediation has been completed and filed closed. They had Environmental Works to sample the dirt in the ditches in the area to determine the amount of diesel fuel that has been absorbed into the soil. At this time, there was not sufficient levels of diesel fuel detected for any further remediation efforts. The diesel fuel was removed initially with a vacuum truck and absorption socks were used to catch any fuel floating in the water. Discussion was held.
- **Closing on LCESB property.** Springer planned to report that closing on the LCESB property would be Wednesday, September 29, 2021, however, he received last minute information Lawrence County that the closing will have to be postponed until sometime after October 14, 2021. Discussion was held.
- **New Truck Stop/Auto Plaza.** Springer informed the Board that the City has a water and sewer main located in the area that the Wilmoth's are wanting to locate their new truck stop/auto plaza. When the lines were ran to Orschlen's, they were located on the property lines between Judy Russell and Daven Vaughn's property. The location of the truck stop/auto plaza is crucial to where their ingress and egress will be located off of Daniel Drive and Highway 39. The mains must be moved to accommodate the new facility. I have spoken with the Wilmoth's about cost sharing the moving of the two mains. They have agreed to pay for everything if we all furnish the pipe, manholes, valves and any fittings needed. We need to know if the Board agrees with the cost share. The City's cost would be approximately \$30,000 to \$35,000 for the materials. The Wilmoth's engineers are currently working on plans to move the mains that will meet City Code. Discussion was held.

Minutes Approved October 12, 2021

- **Extension of Missouri Drive.** Springer stated that the Lawrence County Emergency Services Board is moving forward with building a new 911 Dispatch Center on the acreage the City gave to them. In order for them to move forward, the City will need to extend Missouri Drive approximately 1500 feet to the South with utilities. We need authority to have the engineering done and ready to go out for bid fairly quickly. Once the engineering is done, the road could be cut in and based to allow the LCESB to begin construction. Discussion was held.
- **Townhall Meeting.** Springer updated the Board that the townhall meeting is scheduled for October 19, 2021, at 7:00 pm at the MARC gym, 822 W Mt Vernon Blvd. The purpose of the meeting is to help give the community information on Proposition P, the park sales tax issue to be voted on the November 2nd ballot. Discussion was held.
- **Apple Butter Makin' Days.** Springer reminded the Board that Apple Butter Makin' Days will be held October 8th through October 10th. City Hall will be closed on Friday, October 8th.

Treasurer

Ms. Weldy held discussion on the following items:

- **Bills Paid.** Weldy presented the bills paid report and requested any discussion. None brought forth.
 - **Bills over \$5,000.00.** Weldy presented the Bills over \$5,000.00 for to the Board for approval. Alderwoman Thrasher moved to approve the bills over \$5000.00 as presented, seconded by Alderwoman McElveen.
- Motion passed.
- **August 2021 Treasurer's Report.** Weldy presented the August 2021 Treasurer's Report to the Board for approval. Alderwoman Gramm moved to approve the July 2021 Treasurer's Report as presented, seconded by Alderwoman Lee.

Motion passed.

Director of Public Works

Mr. Kelley held discussion on the following items:

- **Water Treatment Plant – SCADA Control Units.** Kelley reported that communications between the SCADA system and the plant weren't working and the plant operator, Allen Frantz, had been working it manually. It was determined that SCADA control units in a few areas of the plant were causing the issues. Kelley requested approval to replace the failing units. Discussion was held. Alderwoman Gramm moved to replace the SCADA control units for \$7,785.00, seconded by Alderwoman Lee.

Motion passed.

Code Enforcement

Mr. Moore held discussion on the following items:

- Moore did not have any agenda items, but requested any questions from the Board. None brought forth.

Police

Chief Hubert held discussion on the following items:

Minutes Approved October 12, 2021

- Hubert did not have any agenda items, but requested any questions from the Board. None brought forth.

Old Business

Acting President Phillips requested any old business to be brought to the floor for discussion. None brought forth.

New Business

Acting President Phillips requested any new business to be brought to the floor for discussion. The following was brought forth:

- **Personnel Committee Meeting.** Alderman Fairchild, Chairman of the Personnel Committee reported the committee met on Thursday, September 23, 2021. The committee has recommendations pertaining to the Electric Department, the Water Department, and City Transportation. The unanimous recommendations are as follows:
 - Hire Chad Could as the Electric Department Foreman, with a probationary period from October 1st to December 31st. Then on January 1, 2022 raise his pay from \$35.00 to \$37.50.
 - After Shane Angus completes his apprenticeship in December 2021, and receives his Journeyman lineman certification, allow him to skip two levels on the pay scale, effective January 1, 2022. This would raise his pay from \$28.00 to \$35.00.
 - Advertise for a new Journeyman lineman in the Electric Department.
 - Offer a 1 dollar per hour pay raise to any employee in the Water Department who passes their state certification test.
 - Officially hire the two Penmac employees as part-time taxi drivers for the City.
 - Advertise for a Public Works Director should the Board offer Joe Kelley the City Administrator position.

Discussion was held. Alderman Fairchild moved to approve the Personnel Committee report and recommendations as presented, seconded by Alderwoman Lee.

Motion passed.

Adjournment

Acting President Phillips announced there being no further business listed on the agenda to come before the Board, the meeting is adjourned. Meeting adjourned at 7:30 pm.

Jason Haymes, Mayor

Date

Melissa Aduddle, City Clerk

Date