

Minutes approved January 8, 2019

**MINUTES OF A REGULAR MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF MOUNT VERNON, MISSOURI ON TUESDAY, DECEMBER 11, 2018.**

The Board of Aldermen of the City of Mount Vernon, Missouri met in a regularly scheduled meeting, at the regular place of meeting, City Hall, on Tuesday, December 11, 2018 at 7:00 p.m. The meeting was called to order by Acting President of the Board Lowell Phillips with the following roll call recorded: Deanna McElveen, Jason Haymes, Sherie Thrasher, Steve Fairchild, Sandy Martin and Sue Lee. Absent: Mayor David W. Eden and J.N. Greene. The following city personnel was also in attendance: City Administrator Max Springer, Counselor William Petrus, Jr., Treasurer Shari Weldy, Chief of Police David Hubert and City Clerk Shannon Neely. Absent: Director of Public Works Joe Kelley and Code Enforcement Officer Bruce Conway.

Guests registering their attendance are listed on the sign-in sheet attached to and made a part of the minutes.

Approval of the Agenda.

Acting President Phillips presented the agenda to the Board for approval. Alderwoman Thrasher made a motion, seconded by Alderman Fairchild to approve the agenda with the following amendments:

- Presentation for Interstate Signage (Brian George) – Add: before Citizen Participation.
- City Administrator Report – Add: Discussion on Telephone System

With all present members voting in favor, Acting President Phillips declared the motion approved.

Minutes.

Acting President Phillips presented the minutes from the November 27, 2018 meeting to the Board for consideration. Alderwoman Lee made a motion, seconded by Alderwoman Martin to approve the minutes as presented. With all present members voting in favor, Acting President Phillips declared the motion approved.

Interstate Signage.

Brian George presented a slide-show of examples of “monument” signage which is being used on highways and interstates. Mr. George held discussion on material, construction, possible locations and visibility. Mr. George requested support of the concept from the city. Discussion was held.

Citizen Participation.

Acting President Phillips announced this portion of the meeting is set aside to receive input from those in attendance and requested any discussion.

- Jon Ford requested discussion on preservation of Gibbs Park by saving a portion of the structure, such as the steps. Discussion was held. Mae Craig noted recognition of the CCC (Civilian Conservation Corp) could be identified by signage. Discussion was held.

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Ordinance.

**Bill No. 2018-032 re:** An ordinance authorizing execution of an agreement by and between the City of Mount Vernon, Missouri and Base Construction & Management, LLC regarding remodel of 109 N. Hickory was read twice, by title only, with the following roll call vote recorded:

First Reading:

AYES: McElveen, Haymes, Phillips, Thrasher, Fairchild, Martin, Lee

NOES: None

ABSTAIN: None

ABSENT: Greene

Second Reading:

AYES: McElveen, Haymes, Phillips, Thrasher, Fairchild, Martin, Lee

NOES: None

ABSTAIN: None

ABSENT: Greene

Bill No. 2018-032 was declared passed and sent to the Acting President for signature. Bill No. 2018-032 thus became Ordinance Number 14.299.

**Bill No. 2018-033 re:** An ordinance authorizing execution of a real estate purchase and sale agreement by and between the City of Mount Vernon, Missouri and Wilmoth Oil, Company, LLC was read twice, by title only, with the following roll call vote recorded:

First Reading:

AYES: McElveen, Haymes, Phillips, Thrasher, Fairchild, Martin, Lee

NOES: None

ABSTAIN: None

ABSENT: Greene

Second Reading

AYES: McElveen, Hayes, Phillips, Thrasher, Fairchild, Martin, Lee

NOES: None

ABSTAIN: None

ABSENT: Greene

Bill No. 2018-033 was declared passed and sent to the Mayor for signature. Bill No. 2018-033 thus became Ordinance Number 14.300.

Department Reports.

City Administrator.

Springer held discussion on the following items:

- Sales Tax. Springer presented the sales tax report and held discussion.
- Police Vest. Springer requested approval to purchase ten (10) bullet-proof vests for the Police Department out of the 2018 budget. Springer noted the purchase was originally in the 2019 budget, but could easily be purchased from this year's funds. Discussion was held. Alderman Haymes made a motion, seconded by Alderman Fairchild to proceed with purchase of ten (10) bullet-proof vests from 2018 budget for \$6,599.90. With all present members voting in favor, Acting President Phillips declared the motion approved.

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- Budget. Springer presented changes to the proposed 2019 budget, which resulted in an increase of \$3,582.00. Discussion was held. Alderwoman Lee made a motion, seconded by Alderwoman Thrasher to approve the budget as presented with changes. With all present members voting in favor, Acting President Phillips declared the motion approved.
- Planning and Zoning Administrator/Code Enforcement Officer. Springer reported he received four (4) applications for the position and has conducted interviews with the applicants. Springer recommended the Board offer employment for Planning and Zoning Administrator/Code Enforcement Officer to Terry Moore. Discussion was held. Alderwoman Lee made a motion, seconded by Alderman Fairchild to approve hiring Terry Moore for Planning and Zoning Administrator/Code Enforcement Officer. With all present voting in favor, Acting President Phillips declared the motion approved.
- SCADA Substation #3. Springer requested permission to proceed with ordering equipment for the SCADA System for Substation #3. Mr. Springer noted the equipment will allow staff to read the electric load for real-time data. Discussion was held. Alderman Fairchild made a motion, seconded by Alderwoman Lee to proceed with purchase of SCADA System and equipment for Substation #3 for a cost of \$50,201.35. With all present members voting in favor, Acting President Phillips declared the motion approved.
- Land Survey. Springer requested permission to proceed with conducting a land survey for property sold to Wilmoth Oil Company, LLC. Discussion was held. Alderwoman Lee made a motion, seconded by Alderwoman Martin to proceed with a land survey for a cost of \$3,500.00. With all present members voting in favor, Acting President Phillips declared the motion approved.
- Telephone System. Springer reported he has received a bid quote from All-Com Technologies to install an NEC SV 9100 solution which will include a physical server, twenty (20) IP speaker phone units, UC computer integration voice-mail to email and includes labor, design, installation, programming and user training. Discussion was held. Alderwoman Lee made a motion, seconded by Alderwoman McElveen to proceed with telephone system with All-Com Technologies for a total of \$7,830.00. With all present members voting in favor, Acting President Phillips declared the motion approved.

#### Treasurer.

Weldy held discussion on the following items:

- Bills Paid. Weldy presented the bills paid report and requested any discussion. None brought forth.
- Bills Over \$5,000. Weldy presented the bills over \$5,000.00 and requested approval. Alderwoman Lee made a motion, seconded by Alderwoman Thrasher to proceed with payment of all bills over \$5,000.00 as presented. With all present members voting in favor, Acting President Phillips declared the motion approved.
- Annual Backhoe Trade-in. Weldy requested approval of payment for difference in trade-in value for two backhoes. Weldy noted Street Department payment is \$7,500.00 and Water Department payment is \$8,000.00. Discussion was held. Alderwoman Lee made a motion, seconded by Alderwoman Martin to proceed with payment of \$15,500.00 to Potter Equipment for annual trade-in value of two backhoes. With all present members voting in favor, Acting President Phillips declared the motion approved.

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- Request Approval for Purchases. Weldy presented invoices for purchase of a Crown Brush hog and an Electromagnetic meter. Discussion was held. Alderwoman Lee made a motion, seconded by Alderwoman Martin to proceed with payment as requested. With all present members voting in favor, Acting President Phillips declared the motion approved.
- Transportation Van. Weldy reported the new transportation van has been delivered and is ready for signage and installation of equipment. Discussion was held.
- Bad Debt. Weldy requested the Board approve transferring unpaid accounts to bad debt. Discussion was held Alderman Fairchild made a motion, seconded by Alderwoman Lee to proceed with transferring accounts totaling \$2,243.12 to bad debt. With all present members voting in favor, Acting President Phillips declared the motion approved.

#### Director of Public Works.

With the absence of Kelley, no report was submitted.

#### Code Enforcement.

With the absence of Conway, no report was submitted.

#### Police.

Hubert held discussion on the following items:

- November Statistic Report. Hubert presented the November Statistic report and requested any discussion. None brought forth.

#### Old Business.

Acting President of the Board requested any old business to be brought to the floor for discussion. None brought forth.

#### New Business.

Acting President of the Board requested any new business to be brought to the floor for discussion. None brought forth.

#### Closed Session.

Alderman Haymes made a motion, seconded by Alderwoman Lee to close a portion of the meeting pursuant to RSMo, Section 610.021(2) leasing, purchasing or sale of real estate and RSMo, Section 610.021(3) hiring, firing disciplining or promoting and employee. The following roll call vote was recorded:

AYES: McElveen, Haymes, Phillips, Thrasher, Fairchild, Martin, Lee

NOES: None

ABSTAIN: None

ABSENT: Greene

With all present members voting, Acting President Phillips declared the motion approved.

Meeting adjourned to Closed Session at 7:49 p.m.

#### Reconvene.

Acting President Phillips reconvened the meeting at 8:15 p.m. and noted all Aldermen except for Alderman Greene were in attendance and to continue the meeting.

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Adjournment.

Acting President Phillips announced there being no further business listed on the agenda to come before the Board, the meeting is adjourned. Meeting adjourned at 8:16 p.m.

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David W. Eden, Mayor

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Date

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Shannon K. Neely, City Clerk

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Date